



CDMHA Board Meeting Report: 7 October 2019

Present: Beth Wise, Jeff McDonald, Alison Hodge, Erin Noble, Lisa Turner, Traciann Fisher, Leanne Tinebra, Don Sauve, Nicole Sanson, Candace Adams, Arli Harrison

Regrets: Brent Fehrman, Shawn Swayze, Connie Scott, Mark Annett, Paul Robertson

Absent:

Late:

Left Early: Leanne Tinebra

Members:

Meeting Called to Order: 6:30 pm

Meeting Chair & Time Keeper: Jeff McDonald - Treasurer

Agenda & Meeting Minutes:

- **Motion** to accept October 2019 meeting agenda by; Candace Adams
Seconded by; Arli Harrison
Motion Carried.
- **Motion** to accept September 2019 meeting minutes by; Leanne Tinebra
Seconded by; Erin Noble
Motion Carried.
- Errors and Omission:

Reports:

Ice Scheduler's Report – John:

- Ice for 2019-20 season has been firmed up
- Ice for the Challenge Cup has been firmed up
- Haldimand LL Atom schedule completed
- LL regular season game schedules added to website for Atom, Pee Wee, Bantam & Midget
- Rep/AE regular season game schedules added to website for all division other than Novice Rep
- Haldimand County to hold meeting to discuss allocation formula in ice booking policy for all user groups on October 29 or 30 – John and Traciann will attend
- Practice schedule updated to October 13 - will update out to end of December once schedules completed for Novice LL & Novice Rep

Registrar's Report – Mike:

- We currently have approx. 442 players registered. (up from 397)

VP of Rep/AE Report – Beth:

- Game sheets for electronic game sheets all done and with some hiccups are being used; we ordered a charging cabinet that will be locked in the office. We also purchased a lock box to keep the key in for the time being;
- The Ipads will stay in the office and will only be removed from the office by the time keepers to the score box – there are signs in the office that can be put on the doors for the Away teams basically asking them to come upstairs to complete the forms electronically;
- Schedules are done and posted, B finals will not be in Paris they are still determining the location at this time
- Paul Robertson in Delhi for Novice Rep scheduling

- Majority voted to play everyone once – Novice will play 17 half ice games starting 15 Oct finished by Jan then into full ice

VP of Local League Report – Shawn:

- See Annex C for a list of the LL coaching staff for approval by the board. Seconded by Beth Wise, motion passed.
- Please add Heather Letendre to the website as the Bantam Convenor, she will be a non-voting member

Tyke Convenor/Coordinator Report – Candace/Brent:

- They are waiting on scheduling for the Minor Novice from Linda Ralf, who is also supposed to be also doing the scheduling for the other levels as well, Candace e-mailed but hasn't heard anything back;
- We are full for discovery at 36 and it starts Oct 26
- Concussion forms are all good
- Brent will provide the list of ice helpers and coaches

Development Convenor Report – Mark:

- All the programs are full

Equipment Manager's Report – Leanne:

- The cage is getting cleaned up and the equipment is getting all sorted;
- We have 11 sets of goalie gear and we were the chosen centre to receive a goalie set (5-7 year olds), Lisa is having it shipped for signature
- All equipment has been signed out
- Please let Leanne know when you sign anything out from the cage as she keeps track so it can come back

Gate and Time Keeper Convenor Report – Connie:

- Parent passes are in, started to hand them out
- Grandparent passes are for sale for \$30

Treasurer's Report – Jeff:

- See Annex A. We do not have this right now but will get it asap
- Met with the Auditor, the ice cost went down so we saved some money; we had a term deposit that cashed in around the May time frame – we will move the \$165,000 into a term deposit – (this is an OMHA policy to have money set aside in the event of an emergency); motion to move that amount into the term deposit, seconded by Don Sauve – motion passed.
- BMO Business account – Motion by Jeff for electronic funds transfer for the gatekeepers/timekeepers (every other week); process now Jeff gets cheques cut through book keeper, Jeff gets cheques, double signing authority and then issued to the payee – current cost is approx.. \$2/cheque; if we go to the new system it would be half the costs – seconded by Nicole Sansom – motion passed
- Ice cost analysis ; Mooretown Minor Hockey and Debit Machine (deferred to Jan 2020 meeting)

Website – Arli:

- Can you please post on the website that we are currently looking for a PeeWee LL Convenor
- Able to rectify the Facebook page so it is up and running now; send anything to Arli and she will post just like the website and she has added a tab on the website – find us on Facebook
- If LL teams want rosters or coaching staff loaded onto the website, please let Arli know and she will get it uploaded to the site

Challenge Cup – Beth:

- Registration closed at 53, down 11 from last year (considering Novice is not included this is very good), schedule is done and posted; Alison is working on the team volunteer schedule and will be in contact with the team managers and others; Beth is working on the board schedule and will send it out through the "Sign Up.com"; there will spots here on Thursday afternoon, probably nothing on Friday in Caledonia as we don't want people to be here standing around but there will be Friday times in Cayuga and Hagersville since we have to have someone there; Saturday there will be times and this is the big day as there will be elimination games, quarter final games (Cayuga) there are rules regarding shoot outs etc. so there will be two people out there who know the rules
- In Camera 7:22 pm Out of Camera 7:24 pm
- Motion to accept the 4 dedications for the Challenge Cup program by Beth Wise, seconded by Lisa Turner – motion passed

VP of Business Report – Lisa:

- Scotiabank is a sponsor of ours and have dropped off sponsorship packages including crests, hats, bag tags, pucks and a puck bag – the tags must go on Atom 3 LL and Atom AE because those are their sponsors – we will wait to put them on the jerseys until we receive the "Milk" patches from the OMHA to decide where to go;
- Bull dogs night is 22 Feb 2020 and there will be a sign up sheet for selling 50/50; it might not work as a prize for the team but maybe we could do it as coach development/player development for the spring time frame – each team will need to sell 20 tickets and can get more, there will be prizes available for the team that sells the most tickets. We will need to black out that evening for CDMHA so that each team can participate;

Past - President's Report – Jamie McMaster/Traciann Fisher:

- Please advise coaches that Police Checks will be required NLT 15 Nov 2019 after that time, coaching staff without a valid police check will not be allowed on the bench until a valid police check is received by CDMHA.

Open Business:

- **Action:** September 2019 Coach Meeting
- **Discussion:** There was some discussion at the last meeting to have a coach meeting in September to introduce everyone and get the coaches interacting. Mark Annett will work with Shawn Swayze and this will most likely happen in October.
- **Action:** Picture Day
- **Discussion:** Edge Imaging has been booked for 26 Oct 2019. The order forms are in and should be handed out closer to the picture day so that parents remember to bring them. We will hand out package forms the day of and send out an email to remind everyone of how to pay etc.
- **Action:** Banquet for 2020 or status quo –
- **Discussion:** We will put out a survey to determine if parents would be willing to volunteer to run the Banquet – the board cannot take on a banquet. We will decide by the November if we will move forward with this. Traciann will work on a survey in the next few weeks and get it posted/e-mailed out; just wanted to let the first few weeks of the season get started and hopefully people will answer the survey
- **Action:** P&P Update - Proposal

- **Discussion:** See Annex B; the P&P proposal will be looked at as the board believes there should be other options such as getting permission and standards etc. This will be revisited at the next meeting. Motion made by Traciann Fisher, seconded by Alison Hodge. Motion passed.

New Business:

- **Action:** Hockey Fights Cancer Program

Discussion:

The Canadian Cancer Society is thrilled to offer local hockey clubs the opportunity to be part of the Hockey Fights Cancer program. This program is a partnership with the NHL and raises money and awareness about local support services offered through the Canadian Cancer Society.

I would love the opportunity to send you more information about the program and ask you to send it out to teams to participate.

I am not able to attach any files to this request form, but please let me know if this is something that you would be willing to send out and who the best contact is.

Many thanks, Julia Guest

- **Action:** Food and Drink in the Recreation Centres Survey

Discussion: I will send this to Arli to post... My name is Jarah and I am part of the Communications Team at Norfolk County.

One of our Dieticians with the Haldimand-Norfolk Health Unit is conducting a short survey about food and drinks in recreation facilities and we were wondering if you could share it through your social media channels? Participants are eligible to win a \$50 Sport Chek gift card.

Link:

https://surveys.norfolkcounty.ca/food?fbclid=IwAR1748M6TaQf_JNjDinqixh92U9CUwbIKZBGVJ5kvIINJP2ponZDYBN0y8s

Thanks for your consideration!

Best,

Jarah Stefek

Communications Specialist

Corporate Communications

Employee and Corporate Services Division

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- **Action:**
- **Discussion:**
- **Action:**
- **Discussion:**

E-Mail Votes

Beth Wise would like to make a motion to accept the following coaching staff:

Midget Rep:
Colin Sewell, Tyler Chute, Josh Powell, Brendan Roy

Midget AE:
Jason McColman, Kevin Rupert, Brian McLean
Motion Passed

Deferred from last Meeting:

Banquet for 2020 or status quo
Ice Cost Analysis

Deferred to Next Meeting:

Ice Cost Analysis (Jeff McDonald)
Coach Meeting
Banquet for 2020 or status quo
Ice Cost Analysis

Motion to adjourn by: Don Sauve
Seconded by; Jeff McDonald
Motion Carried.

Meeting Adjourned - 8:10 pm

Appendix A
Financial Reports

**Caledonia and District Minor Hockey Association
Profit and Loss**

May 1 - October 8, 2019

	<u>Total</u>	<u>Budget</u>
INCOME		
4200 Registration	217,859.08	220,000.00
4240 Sponsorships/Donations	10,782.22	9,000.00
4290 Rep Team Fees	6,050.00	27,225.00
4300 Rep Tryout Fees	7,525.00	9,300.00
4310 Other Income	67.50	-
4320 Team Extra Ice Payments	3,461.76	14,000.00
4500 Challenge Cup Tournament		
4505 Tournament Registration- Challenge Cup	42,000.00	
4507 Challenge Cup - Sponsorship Revenue	200.00	
4550 Other Expense Challenge Cup	-271.20	
Total 4500 Challenge Cup Tournament	<u>\$ 41,928.80</u>	
4800 Player Development	12,590.00	11,000.00
Total Income	<u>\$ 300,264.36</u>	
GROSS PROFIT	\$ 300,264.36	
EXPENSES		
5050 Bookkeeping Fees	280.32	600.00
5060 Awards & Trophies	113.00	1,600.00
5080 Bank Fees	4,037.83	7,600.00
5081 QE Fees	1,310.97	
Total 5080 Bank Fees	<u>\$ 5,348.80</u>	7,600.00
5100 Team Parties	1,439.11	7,600.00
5160 Equipment		
5162 Rep Jerseys & Socks	17,630.26	23,000.00
5163 Protective Equipment	3,584.47	-
5164 Supplies	387.52	1,000.00
Total 5160 Equipment	<u>\$ 21,602.25</u>	

		33,300.00
5185 Hockey Development		
5180 Coach/Trainer Development	1,155.07	2,500.00
Total 5185 Hockey Development	\$ 1,155.07	
5200 Ice Rental - Hockey	25,661.89	202,000.00
5220 Ice Scheduler	4,000.00	6,000.00
5225 Registrar	2,000.00	6,000.00
5230 Referee Scheduler		2,400.00
5235 Other Miscellaneous Service Cost	90.40	-
Total 5230 Referee Scheduler	\$ 90.40	
5260 Office Expense	2,516.95	500.00
5270 Website	1,197.80	1,700.00
5275 Gamesheets	296.63	-
Total 5260 Office Expense	\$ 4,011.38	
5280 OMHA Fees	26,304.95	26,000.00
5380 Referees	1,690.00	26,000.00
5390 Registration Expense	2,750.00	-
5401 Southern Counties Reg - Rep	800.00	900.00
5460 Timekeepers	59.00	12,000.00
Total Expenses	\$ 97,306.17	
PROFIT	\$ 202,958.19	

Annex B
P&P Update

P&P Update

Section 15: Caledonia Thunder Logo

The Caledonia Thunder logo is authorized for use for teams to purchase warm up suits, shorts, t-shirts, hats, jackets and other approved items from the board. Prior approval is required for the use of the logo to purchase items that will be used for team fundraising. This is to ensure that the items displaying the CDMHA logo are in good taste and not against any of the OMHA approved rules. The logo can be used on promotional flyers and tickets to promote other team fundraisers, i.e dances, bottle drives, raffles. Caledonia and District Minor Hockey has allowed the use of the logo to the local sports store as the local sports store is a sponsor of CDMHA and currently, the Board is not purchasing merchandise for sale to the members.

Annex C
LL Coaching Staff

Shawn Swayze would like to make a motion to accept the following LL staff:

Novice 1

Mike Grenville
Henk Lise
Bryan Shaddock

Novice 2

Paul Forbes
Jay Snell
Robert Ward
Wade Stinson
Denise Robinson

Atom 1

Rob Turgeon
John Zawislak
Trevor Bentley
Darrell Morrison
Amanda Maccallini

Atom 2

Colin Sansom
Kyle Ewan
Jeff Falla
Mike Finlayson
Sarah Riley

Atom 3

Ryan Verigin
Mike Zante
Mathew Conte
Norman McWilliams

Pee Wee 1

Steve Duncan
Warren Hagan
David Rummerfield
Kevin Haughie
Shawn DeCoste

Pee Wee 2

Tim Lamb
John Brenzil
Kevin Petronski
Greg Contardi
Bryan Shaddock

Bantam 1

Warren Hagan
Shawn Ferguson
other staff not provided

Bantam 2

Brad Job
Geoff Barron
Kevin Petronski
Tracy Reed
Wade Stinson

Midget 1

Kevin French
Nicolas Ford
Dustin Smith

Midget 2
Darren Hill
Vince Guetter
Jeff Clarke
Ron Oppertshauser

Midget 3
Paul Riley
Wes Pauls
Shawn Swayze
Mike Zyma
Pete Neufeld

Midget 4
TJ Harley
Duncan Field
John Chimel
Gary Davis
Michelle Watson